

Shelton State Community College now offers electronic refunds (eRefunds). Sign in to your myShelton account, and register for e-refunds today! **If you are a financial aid student and elect to receive financial aid refunds electronically, the bank account must be in your name.**

Sign in to your myShelton account. On the Student tab, click on the **Electronic Payments/Refunds** button.

The screenshot shows the myShelton website navigation menu. The 'Student' tab is highlighted in green. Below the navigation bar, there is a breadcrumb trail 'Home / Student'. The main content area is divided into four sections: 'Student Records', 'Student Account', 'Student Services', and 'Graduation & Ceremonies'. A large green button labeled 'Electronic Payments/Refunds' is positioned in the lower-left area of the page.

Home	<b>Student</b>	Financial Aid	Advising	Registration	Faculty	Employee	Policies, Procedures, and F
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[Home](#) / [Student](#)

### Student Records

- My Class Schedule
- View Holds
- Unofficial Transcript
- Order Official Transcript
- Final Grades
- View Student Information

### Student Account

- Account Detail for Term
- Tax Notification

### Student Services

- Academic Calendar
- Registration Guide
- Catalog
- Student Handbook
- Advising
- Tutoring
- Testing & Assessment Services
- Disability Services
- Complaint Process
- Student Success Seminars
- STARS
- Career Services
- Schedule Placement Testing
- Meet with an Advisor
- Final Exam Schedule
- Credit Through Non-Traditional Means Application

### Graduation & Ceremonies

**Electronic Payments/Refunds**

Sign in on the screen below using your A number in the Banner User ID field. The Banner PIN number is usually your six digit date of birth. Once entered, click **Login**.

### Welcome to Shelton State Community College!

**Student**

  
  
  
**Authorized User**

#### Shelton State Student Account Features


- Check your balance.
- Make a payment towards your balance.
- View your payment history.
- Store your payment methods for quick and easy payment.
- As a student, provide permission to others (parents, employers, etc.) to view your bill and make payments.\*

\*Parents, guardians, and employers require student permission to access account information.

For help, visit [Adding an Authorized User to Your Account](#) and [Authorized Users Instructions](#).

For additional information, visit [Payment Overview](#) and [Making a Payment](#).

After logging in, choose **Refund Account Setup** above Student Account and ID number.

 To sign up for direct deposit of your refunds, complete your setup in the [Refund Account Setup](#) page.

<b>Student Account</b>	<b>ID: xxxxx5253</b>
<b>Balance</b>	<b>\$33.60</b>
<input type="button" value="View Activity"/> <input type="button" value="Make Payment"/>	

Choose **Set Up Account**.

## eRefunds

### eRefunds puts money in your account... FAST!

No more trips to the bank or waiting for a paper check. Direct Deposit is the secure and convenient way to get your refund.

Payments made by credit card will be refunded to credit cards used for payment

#### Current Refund Method

A Direct Deposit account for refunds has not been set up.

[Set Up Account](#)

#### Refund History for Michelle R. Bass

You have no past refunds.

To protect your information, you must enroll in two-step verification to receive refunds electronically. Enter your cell phone number, choose the cell provider, and click **Send Code**. The six digit passcode will come from [no-reply@touchnet.com](mailto:no-reply@touchnet.com).

## My Profile

[Personal Profile](#)

[Payment Profile](#)

[Security Settings](#)

### Two-Step Verification Enrollment

#### Primary Method

Please select how you would like to receive a passcode.

- Text message to existing or new mobile number

New mobile number

9999999999

AT&T

[Send Code](#)

- Email message to existing or new email address
- Google Authenticator (Download Google's Authenticator app from the App Store (IOS) or GooglePlay (Android))

#### Backup Method (optional)

Adding a backup method allows a passcode to be sent to an additional mobile number or email address.

[Setup Method](#)

Once you have entered the passcode in the Verify passcode field, click **Verify**.

## My Profile

Personal Profile   Payment Profile   **Security Settings**

### Two-Step Verification Enrollment

#### Primary Method

Please select how you would like to receive a passcode.

- Text message to existing or new mobile number

New mobile number

AT&T ▼

Send Code

Verify passcode

Cancel

Resend Code

Verify

A message with your passcode has been sent, please verify.

- Email message to existing or new email address
- Google Authenticator (Download Google's Authenticator app from the App Store (iOS) or GooglePlay (Android))

#### Backup Method (optional)

Adding a backup method allows a passcode to be sent to an additional mobile number or email address.

Setup Method

After you have entered the correct passcode and clicked Verify, a confirmation screen with the cell phone number and provider will be displayed. If you are satisfied with your security verification, click on **Refunds** located above My Profile.

My Account   Make Payment   Refunds   Help

## My Profile

Personal Profile   Payment Profile   **Security Settings**

### Two-Step Verification Enrollment

#### Primary Method

Passcode communications will be sent to

AT&T ▼

Edit

#### Backup Method (optional)

Passcode communications will be sent to

Edit

A prompt will pop up asking for entry of account information. **All fields must be entered.** Once complete, click **Continue**. **Your debit card number is never your account number.**

## Set Up Refund Account

### Account Information

\* Indicates required fields

You can use any personal checking or savings account. Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks. Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

\*Name on account:

\*Account type:

\*Routing number:  
(Example)

\*Bank account number:

\*Confirm account number:

Cancel Continue

If you are unsure where to locate the information, please see the example below.

## ABA Routing Example



The diagram shows a check form with the following fields and highlighted information:

- Your Name:** 1234 Main St., Any Town, USA 12345
- Date:** \_\_\_\_\_
- Pay To The Order Of:** \_\_\_\_\_
- Amount:** \$ \_\_\_\_\_ DOLLARS
- Your Bank Name:** Address of Your Bank, Any Town, USA 12345
- For:** \_\_\_\_\_
- Routing Number:** 123456789 (highlighted in a yellow box)
- Account Number:** 000123456789 (highlighted in a yellow box)
- Check Number:** 1234 (highlighted in a yellow box)

Below the check, three yellow boxes with arrows point to the highlighted numbers:

- Routing Number**
- Account Number**
- Check Number**

**DO NOT USE**

Please enter your banking information as shown in the example above.

- **Routing number** - always comes first and is exactly 9 digits.
- **Account number** - varies in length. May appear before or after the check number. Include any leading zeros, but omit spaces and non-numeric characters.
- **Check number** - is not needed. Do not include the check number.

It is important to enter your banking account information accurately, or your payment cannot be successfully completed. If you have questions, please contact your bank.

DO NOT enter your debit card number.

A confirmation screen will be displayed showing the name on the bank account, name of the bank, routing number, and account number. If you choose to do so, you may also print the confirmation by choosing **Print Agreement**. If all is correct, click the **I Agree** box. Once you click I Agree, click **Continue**.

### Set Up Refund Account

I hereby authorize **Shelton State Community College** to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$0.00** return fee will be added to my student account.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Depository: \_\_\_\_\_  
750 17TH STREET NORTH  
BIRMINGHAM, AL 35203

Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

This agreement is dated 1/7/20 1:43:59 PM CST.

For fraud detection purposes, your internet address has been logged: 207.157.94.117 at 1/7/20 1:43:59 PM CST

**Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.**

To revoke this authorization agreement you must contact: **cashier@sheltonstate.edu**

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

**I Agree**

**Print Agreement** **Cancel** **Continue**

A confirmation of enrollment will be sent to the email address on file.

Hello,  
Your refund account has been created. If you did not authorize the setup of this refund account, please contact us about your account immediately.

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**New Payment Method Details**

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Payment Method: Checking  
Account Number: xxxxxx'

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If you need to make a change to your refund account in the future, sign in to your student account, and click **Refunds**. The Current Refund Method will be displayed. To change, click on the small wheel to the right, and choose **Update** or **Remove**, depending on your preference.

## eRefunds

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#### Current Refund Method

Checking -



#### Refund History for [REDACTED]

You have no past refunds.